



CRMLS PRIVATE TEAM REGISTRATION

The “Teams” function allows an agent to work with other agents, or assistants, and gives their Team full control over their account in Matrix. This control includes Contacts, Saved Searches, Add/Edit of Listings, Printing of Reports, Email, and Auto Email.

Who is the Team Lead?

Full name: _____

User ID: _____

State License #: _____

What is your Office Name?

Office Name: _____

Office Code: _____

Office State License#: _____

Who are your Team Members?

All members of the team must be within the same brokerage firm.

1) Full name: _____

User ID: _____

State License #: _____

2) Full name: _____

User ID: _____

State License #: _____

3) Full name: _____

User ID: _____

State License #: _____

4) Full name: _____

User ID: _____

State License #: _____

**If you have additional team members please attach an additional form*

By signing below, I authorize the Team Members to have access to the Team in the MLS. I acknowledge that a written agreement exists between the Team Lead, Team Members and Broker.

I further acknowledge that the Team Lead and Designated Broker will be responsible for all Compliance issues created by any member of the team.

Team Lead Signature

Designated Broker/Office Manager Signature

Team Lead Printed Name

Designated Broker/Office Manager Printed Name

Please Note: When operating as a Private Team, you should not place the Team ID in any listing. If you desire to operate as a Public facing team, please use the [CRMLS Public Team Registration Form](#).