



CRMLS Flex upgrade coming later this month

See what's in store!

The CRMLS Flex upgrade is coming later this month! We thought we'd highlight some new features that will help streamline and improve your MLS experience once the upgrade is live.

Many enhancements are on the way. Here are just **three new features** of the upgraded Flex system:

- Copied listings will automatically copy photos over: When copying one of your listings, you'll no longer have to re-upload your photos.
- The Construction Type field will be enabled: This will make it easier to note, search, and display New Construction listings.
- Edit comparable sold prices in CMAs: You're the expert! Customize your CMAs to show the most up-to-date data for your comparables.

We also have an action item for you.

You may remember receiving an email from CRMLS on July 28th welcoming you to the new CRMLS Dashboard and containing a temporary password to access the dashboard. (The email subject was "CRMLS Temporary Password.")

If you have not set up your CRMLS Dashboard yet, please do so as soon as possible as it will streamline the process of accessing your new Flex upgrades on launch day.

If you haven't accessed your dashboard yet or cannot find that email, no worries! You can reset your password through the dashboard.

- Step 1: Go to the CRMLS Dashboard login page at https://dashboard.cl.crmls.org/
- Step 2: Scroll down and click on "Forgot Password"
- Step 3: Enter your login ID and click Next to have the system send you a password reset email
- Step 4: Click the link in the email and reset your password

If you cannot find that email or need help setting up your CRMLS Dashboard, we're here to help! Visit https://go.crmls.org/support/ or call (800) 925-1525 for CRMLS Customer Care.

We're looking forward to bringing you the CRMLS Flex upgrade soon. Thanks for your support!

Pasadena-Foothills Association of REALTORS

*Visit the <u>CRMLS COVID-19 Resources page</u> for up-to-date information affecting the real estate industry.

Support

We've got you covered. If you are in need of technical support, please click the button below to submit a support request. A California Regional MLS customer care representative will be happy to assist you during regular business hours.

Get Help

Education

We've got resources. CRMLS offers classroom training and online videos, webinars, and text reference guides to educate you on the products and services available to you. Click the button below to visit the CRMLS training center.

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